

# MATHEWS COUNTY BOARD OF ELECTIONS MEETING MINUTES

MAY 20, 2020

Due to the COVID virus emergency, this was a Ring Central virtual meeting.

Present: Josie Thorpe (audio only), Jeff Bohn and Ted Broderson had connection issues and was "in-and-out" of the meeting. CR Faulkner hosted the meeting.

The meeting was called to order at 11:00 am.

The agenda was: 1) Training for precinct chiefs and poll workers for the June 23 dual primary; and, 2) Changes to usual operating procedures due to COVID-19.

GR Faulkner's plan for training is to meet with precinct chiefs and assistant chiefs in person. She will also e-mail training materials and state training materials to officers of election. This will satisfy state requirements. Questions can be directed to the appropriate precinct chiefs prior to primary day. She will schedule appropriate dates for training.

COVID-safety point discussed:

---One-time "disposable" pens will be used for ballot marking. Pens are "machine-friendly."

---The ballot officer station is being eliminated to reduce hand contacts. Instead, this position will be merged with the pollbook worker. After verifying registration information, the pollbook worker will slide the appropriate requested ballot (D or R) under the desk shield to the voter. The voter will take the ballot directly to the marking station.

---The marking station worker will wipe the station after each voter has left.

(At this point Broderson had both incoming and outgoing connection.)

A sneeze guard to be used at the face-to-face pollbook station has been purchased. The shield is 24 x 32 inches with a slide-through opening on the bottom. Pollbook officer will slide a clipboard under the shield and voter will place photo ID on the clipboard for pollbook officer to retrieve and verify before sliding back to the voter. The pollbook printer will print a receipt with a D or R indicating primary ballot requested. The receipt will not be handed to voter. It will act as the cue for the pollbook officer to and party requested.

---Hand sanitizer, disposable masks and gloves and disinfectant wipes have been ordered. Permanent masks will be provided and worn by all poll officers and workers in addition to disposable gloves.

---Signage requesting the wearing of masks will be provided. The wearing of masks will not be required but will be recommended. No voter can be denied voting due to not wearing a mask.

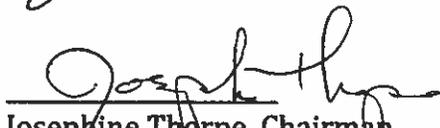
---Due to unusually heavy request for absentee ballots, early voting, and an expected low voter turnout, each precinct will use one pollbook and reduce the number of vote-marking booths. Each precinct chief is advised to set-up his/her precinct for the most effective, COVID-safe manner. 6-foot distance marking tapes will be placed at the entrance/pollbook area.

---Faulkner outlined plans for the "walk-up" absentee voting station at the GR office.

The meeting was adjourned at 11:44.

  
Jeffrey Bohn, Secretary

  
Edwin 'Ted' Broderson, Vice Chairman

  
Josephine Thorpe, Chairman