

Mathews County Electoral Board Meeting – MINUTES

Friday, April 25, 2025, 9:30 a.m. – General Registrar’s Office

1. **Call to order** By: CZych Time: 9:35am

2. **Pledge to Flag**

3. **Sign/Authorize L.E.S.S.**

Printed, emailed, and signed by CZych, RCasciello, and JBohn.

4. **November 2024 Minutes – Signatures from CZych, JBohn, and Josie Thorpe.**

Amended by Maria to provide greater specificity of purpose to closed sessions, printed and signed by CZych, JBohn, and seeking authorization to be stamp-signed by JThorpe.

5. **February & March Meeting minutes – status? Email to the team for review, and reply ALL with any changes. We will sign at May meeting.**

JBohn will send March meeting minutes, and CZych will send February minutes to us and we will all sign at May meeting.

6. **GREB Chapter 2.3.4 Closed Meetings 2.3.4. - Permitted for Strictly Limited Purposes**

Local electoral boards may hold closed meetings only in a few limited circumstances. Please refer to the Code of Virginia §2.2-3711(A) for a list of these reasons but note that FOIA does not require that these meetings must be closed. Rather, FOIA permits the board to decide if, in certain circumstances, a closed meeting is warranted.

See Code of Virginia §2.2-3711.

CZych reviewed the purpose of the closed sessions to refresh our knowledge. We will go into a closed session in May’s meeting to speak about roles and expectations for the three Electoral Board members to ensure we are serving Mathews County citizens as we should be.

Mathews County cut our budget by \$500, representing \$500 postage expense as part of our Assurant contract. We received two used L&A machines from Lynchburg after they received new ones, one is usable as a backup to our primary machines. We are getting new machines in 2026 from the same vendor we use today for simplicity of implementation.

7. **Closed Session motioned by:** CZych 2nd: RCasciello **Vote:** 3-0 **Time:** 9:57 am

The Electoral Board of Mathews County convenes in closed session pursuant to Section 2.2-3711 A) (1) of the Code of Virginia to review Election Officer applications and EO assignments for Primary Election.

Closed session ended and Open session re-convened. Time: 10:18am

The Mathews County Electoral Board certify that in the closed session just concluded, to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the board in the closed meeting.

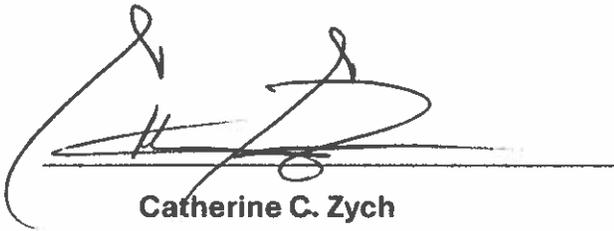
JBohn motioned certifying discussion only of items listed, RCasiello 2nd, 3-0 Vote

CZych motioned that EO applicants be approved. 2nd JBohn Vote 3-0

JBohn motioned EO assignments be approved as amended. 2nd RCasiello Vote 3-0

8. Next meeting Tuesday, May 12, 2025, 10 am Jury Room.

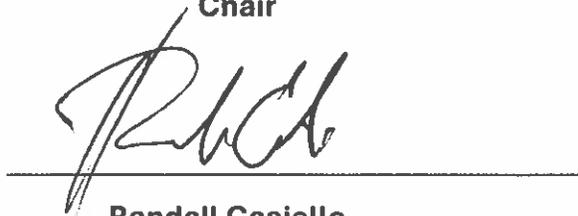
JBohn Motioned to adjourn, 2nd RCasiello Vote: 3-0 Adjourned: 10:20am



Catherine C. Zych
Chair



Jeffrey Bohn
Vice Chair



Randall Casiello
Secretary

4/25/2025

I, Jeffrey Bohn, decline the open Electoral Board Secretary position on March 11, 2025. I am aware that the Chair and Secretary are of the same political party. I will agree to be the Vice Chair of the Mathews County Electoral Board for the 2025 Election year.



Jeffrey Bohn