

MATHEWS COUNTY ELECTORAL BOARD MEETING MINUTES
AUGUST 13, 2024
GENERAL REGISTRAR'S OFFICE

10:05: CALL TO ORDER: Present: Zych and Bohn

APPROVAL OF MINUTES: Minutes for the regular June meeting were not-at-hand. Will run-off and take up before adjournment.

APPOINTMENT OF ELECTION OFFICERS; Zych motioned, Bohn seconded, motion passed 2-0 to close regular meeting and to enter a closed session.

10:11 Closed session opened.

The Electoral Board of Mathews County convenes in closed session pursuant to Section 2.2-3711 A) (1) of the Code of Virginia to review Election Officer applications.

10:20 Closed session ended. Open session re-convened.

The Mathews County Electoral Board certify that in the closed session just concluded, to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the board in the closed meeting.

Zych motioned that all applicants be approved. Bohn seconded. Motion passed 2-0.

40-FOOT NO CAMPAIGNING LINE/CURBSIDE VOTING DISCUSSION: The discussion regarding maintaining the voter privacy of curbside voters was continued. GR Faulkner discussed this issue with at her June training session. The general consensus was that there is no clear-cut regulation, yet the "spirit of the law" does call for the same voting rights for curbside voters as for all in-precinct voters. The following procedures were agreed upon for curbside voters parked beyond the 40-foot line:

- Any voter parked in a vehicle in the designated curbside voting area is considered to be within a voting booth immediately upon contact being established by an election official
- Immediately upon contact by the election officer, and until the voting process is complete, all applicable laws and regulations and voter rights are to be respected and maintained.
- Any election officer observing a violation of the above will ask any outside party to cease such action and to step away from the vehicle until the voting process is complete and the voter drives away.

BALLOT-ON-DEMAND GRANT: GR Faulkner announced that she had applied for, and was granted a \$10,000 grant for Ballot-on-Demand technology for eventual use in CAP. BOD is a device that will print out on the spot the correct precinct ballot style for early-voters at CAP. It is expected that BOD will be mandated soon. Mathews will not implement use until mandated. Zych reported that she had participated in a virtual training session, hosted by CISA, which indicated that BOD is the most vulnerable security threat in the election

process, she will check her notes, and will update the board at a later meeting with details if she has them.

10:40: Thorpe arrives and joins meeting.

ELECTION DAY EMERGENCY MEETING: GR Faulkner will schedule a meeting with all stakeholders (State Police, Mathews County Sheriff, Mathews County EMS, Mathews County Public Schools) prior to the election sometime in the Oct. 6-19 time frame.

ADA Compliance Update: Zych will check her checklist of items requiring action to see if any changes have been made by Mathews County Public Schools. The annual report will then be updated, signed by the EB and returned by Sept. 1, 2024.

VOTING MACHINE SECURITY PLAN: GR Faulkner reported that the annual plan review has been completed and submitted.

NEW BUSINESS:

- **Governor's Executive Order (regarding election security):** The EO contains nothing new and requires no action by the EB. It appears to be a reiteration of current voting security and integrity law and practices.
- **Republican Party of Virginia Request:** A draft copy of a forthcoming official request from the Republican Party of Virginia (not an official FOIA) was sent to Virginian Electoral Boards. The request asks for much information---often with monthly updates---regarding all aspects of local EB actions. Besides being labor-intensive to provide, a 5-day turn-around by RPV is expected. Some item included in the request concerned the EB. The GR and EB will seek guidance from ELECT as to how to proceed with this request.

GENERAL REGISTRAR'S ANNUAL EVALUATION: Bohn motioned; Thorpe seconded entering a closed session to conduct the GR annual evaluation. Motion passed 3-0.

11:25: The Board enters a closed session.

The Electoral Board of Mathews County convenes in closed session pursuant to Section 2.2-3711 A (1) of the Code of Virginia to perform the Annual Performance Review of the Mathews County Director of Elections and General Registrar.

12:40: The EB ends the closed session and reconvenes the open meeting.

The Mathews County Electoral Board certify that in the closed session just concluded, to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the board in the closed meeting.

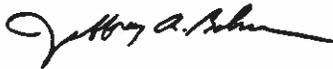
The EB presented their evaluation to GR Faulkner. Her performance and service to the voters of the county has been exceptional, and the Board looks forward to continuing to work with her and with the newly appointed Deputy GR.

MINUTES: Minutes from both June meetings were approved.

UP-COMING DATES:

9/2: 10:00 Regular EB meeting if needed
9/3-4: (Labor Day Week) Ballot proofs via e-mail
9/13-18: Machine programming. Exact date TBA
9/20: Early voting begins
Oct. 1: 10:00 Regular EB meeting if needed
Nov. 4: Precinct set-up
Nov. 5: Presidential Election
Nov. 6: Canvass
Nov. 13: Certification

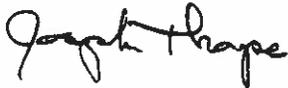
12:56: MEETING ADJOURNED



Jeff Bohn, Secretary



Catherine Zych, Vice Chairman



Josephine Thorpe, Chairman