

## Electronic Participation Policy

It is the policy of the Mathews Electoral Board that individual members of the Board may, with the approval of a quorum that is physically present, participate in the meetings of by electronic communications means as permitted by Virginia Code §2.2-3708.3 of the Code of Virginia, 1950, as amended, the following policy is established for Electoral Board members' remote electronic participation in Electoral Board meetings due to a personal matter or disability. This policy shall be applied strictly and uniformly, without exception, to the entire Board and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting.

A Board member may participate in a meeting by electronic means pursuant to this section only when the Board makes arrangements for the voice of the remote participant(s) to be heard by all persons at the primary or central meeting location.

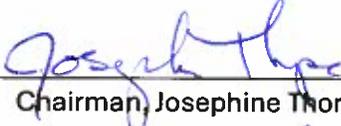
Individual members of the Board may elect, without further vote of the Board, to use remote participation instead of attending a public meeting in person, if the member, on or before the day of the meeting, notifies the Board Chair or General Registrar that:

1. The member has a temporary or permanent disability or other medical condition that prevents the member's physical attendance;
2. A medical condition of a member of the member's family requires the member to provide care that prevents the member's physical attendance;
3. The member is unable to attend the meeting due to a personal matter and identifies with specificity the nature of the personal matter. However, the member may not use remote participation due to personal matters more than two meetings per calendar year or 25 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater.

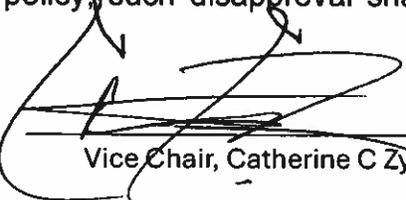
If a Board member elects to participate in a meeting through electronic communication, the Board member shall be considered present for purposes of establishing a quorum and the minutes of the meeting shall record the remote location from which the member participated; however, the remote location need not be open to the public and may be identified in the minutes by a general description.

If participation is approved pursuant to subdivision 1 or 2, the public body shall also include in its minutes the fact that the member participated through electronic communication means due to a (i) temporary or permanent disability or other medical condition that prevented the member's physical attendance or (ii) family member's medical condition that required the member to provide care for such family member, thereby preventing the member's physical attendance. If participation is approved pursuant to subdivision 3, the public body shall also include in its minutes the specific nature of the personal matter cited by the member.

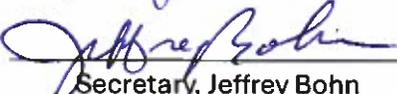
If a member's participation from a remote location pursuant to this subsection is disapproved because such participation would violate this policy, such disapproval shall be recorded in the minutes with specificity.

  
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Chairman, Josephine Thorpe

5/7/2024  
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Date

  
\_\_\_\_\_  
Vice Chair, Catherine C Zych

1 / 2024  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Secretary, Jeffrey Bohn

5/7/2024  
\_\_\_\_\_  
Date