



Application Requiring a Public Hearing

Department of Planning, Zoning & Wetlands P.O. Box 839, 50 Brickbat Road, Mathews, Virginia 23109
Phone: 804-725-4034 Web Site: www.mathewscountyva.gov

PROPERTY INFORMATION

MAP ID: _____

PHYSICAL ADDRESS: _____

ZONING: _____ ACREAGE: _____

CURRENT USE OF PROPERTY: _____

PROJECT/PROPOSED USE: _____

FOR OFFICIAL USE ONLY

APPLICATION NO. _____

DATE: _____ AMOUNT: _____ CHK # _____

Approved Denied _____

Date Approved: _____

Approved By: _____

Type of Request

ADMINISTRATIVE VARIANCE	\$75.00
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BOARD OF ZONING APPEALS VARIANCE	\$350.00
APPEAL	\$350.00

PLANNING COMMISSION	
REZONING	\$350.00 + \$10 PER ACRE
CONDITIONAL USE PERMIT	\$350.00
TEXT AMENDMENT	\$350.00

PROPERTY OWNER INFORMATION

Name: _____ E-Mail: _____

Mailing Address _____ Phone: _____

City: _____ State: _____ Zip: _____

Property Owner Signature: _____

APPLICANT INFORMATION

Name: _____ E-Mail: _____

Mailing Address _____ Phone: _____

City: _____ State: _____ Zip: _____

Applicant Signature: _____

By signing above I/we certify that the foregoing information and attachments are true and accurate to the best of my/our knowledge. I/we understand this permit is invalid if necessary approvals from Federal, State, and Local agencies are not also obtained.



Variance Application

APPLICATION NO. _____

Variance Request

What code section(s) of the Zoning Ordinance is the applicant seeking relief from as a result of this variance:

Article: _____ Section: _____

Describe in detail the standard in the regulations, and amount of variance requested:

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Article: _____ Section: _____

Describe in detail the standard in the regulations, and amount of variance requested:

ATTACH PLAT OF PROPERTY DETAILING EXISTING/PROPOSED STRUCTURES, SETBACK LINES AND ENCROACHMENT

Variance Justification

On a separate sheet of paper, please provide a written request and a water quality impact assesment as required by this article for purposes of identifying the potential impacts of the requested variance on water quality and on lands within the RPA.

The Board shall consider the water quality impact assessment, along with all other appropriate factors, in determining whether this request will be in harmony with the intended spirit and purpose of this article and this chapter and must make the following findings:

1. Granting the variance will not confer upon the applicant any special privileges denied by this article to other property owners in the Overlay District;
2. The variance request is not based on conditions or circumstances that are self-created or self-imposed, nor does the request arise from conditions or circumstances either permitted or nonconforming that are related to adjacent parcels;
3. The variance request is the minimum necessary to afford relief;
4. The variance request will be in harmony with the purpose and intent of the Overlay District, not injurious to the neighborhood or otherwise detrimental to the public welfare, and is not of substantial detriment to water quality; and
5. Reasonable and appropriate conditions are imposed which will prevent the variance request from causing a degradation of water quality.