

## Boards and Commissions Synopsis

	Term	Purpose	Compensation	Bylaws
<b>Board of Building Appeals</b>	Citizens are appointed to 5-year terms; meets as needed at time and place TBD	Per Section 36-105 of the Code of Virginia, 1950, as amended, to hear and consider any person aggrieved by the local building department's application of the Building Code or refusal to grant a modification to the provisions of the Building Code. The local Board of Building Appeals composition, duties and responsibilities shall be prescribed in the Building Code. The board has the power to uphold, reverse or modify the decision of the official by a concurring vote of a majority of those present.	Board policy of July 24, 2001	Bylaws do not exist for this Board. This Board is governed by the Statewide Uniform Building Code. See Section 13VAC5-63-190 Section 119 Appeals and Chapter 20 Building Construction of the Mathews County Code for more information.
<b>Board of Equalization</b>	Citizens are recommended to the Circuit Court for appointment. Terms shall expire one year after the effective date of the assessment. The board shall be composed of not less than three nor more than the number of districts for the election of members of the Board of Supervisors in the County. In addition, the Circuit Court, at the request of the Board of Supervisors, may appoint not more than two alternate members. Appointments are for the particular reassessment tax year. Appointees must be sworn in by the Circuit Court Clerks office prior to performing any official duties.	Per Title 58.1 Taxation, Chapter 32 Real Property Tax, Article 14 Boards of Equalization: to hear and give consideration to complaints by citizens of inequalities wherein the property owners allege a lack of uniformity in assessment, or errors in acreage in such real estate assessments. The board shall also hear and address complaints that real property is assessed at more than fair market value. The board shall hear and give consideration to such complaints and shall adjust and equalize such assessments and shall, moreover, be charged with the especial duty of increasing as well as decreasing assessments, whether specific complaint be laid or not, if in its judgment, the same be necessary to equalize and accomplish the end of the burden of taxation shall rest equally upon all citizens of the County.	To be determined and set by the Board of Supervisors	Bylaws do not exist for this Board. See Title 58.1, of the Code of Virginia and Chapter 32, Article 14, of the Code of Mathews for more information.
<b>Board of Zoning Appeals</b>	Citizens are appointed to 5-year terms; Board of Supervisors recommends appointee to the Circuit Court; meets 2 <sup>nd</sup> Wednesday of each month at 7:00 p.m. in the Historic Courthouse. Appointees must be sworn in at the Circuit Court Clerks office before performing any official duties.	The Mathews County Board of Zoning Appeals is a five (5) member regulatory board consisting of Mathews County residents. The BZA hears and considers requests for variances and exceptions to the Mathews County Zoning Ordinance and appeals of the Zoning Administrator's decisions.	Board policy of July 24, 2001	Bylaws govern this Board. In addition, see Section 15.2-2309 of the Code of Virginia and Chapter 175, Article 18 of the Code of Mathews for additional information.

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<b>Economic Development Authority</b>	Citizens are appointed to 4-year terms after original staggered appointments; meets 1 <sup>st</sup> Tuesday of each month at 4:00 p.m. in the Historic Courthouse. Appointees must be sworn in at the Circuit Court Clerks office before performing any official duties. 2016 legislation allows for 5-7 members.	The EDA is a political subdivision of the Commonwealth per Section 15.2-4903 of the Code of Virginia, 1950, as amended. Per the Act, this authority may acquire, own, lease, and dispose of properties and make loans to the end that such Authority may be able to promote industry and develop trade by inducing manufacturing, industrial, governmental, nonprofit and commercial enterprises and institutions of higher education to locate in or remain in the County of Mathews, and further to use of its agricultural products and natural resources, and to vest such Authority with all powers that may be necessary to enable it to accomplish such purposes, which powers shall be exercised for the benefit of the citizens of the County, either through the increase of their commerce, or through the promotion of their safety, health, welfare, convenience or prosperity.	None	Bylaws govern this Board. In addition, see Section 15.2-4904 of the Code of Virginia and Chapter 8, Article 1 of the Code of Mathews for more information.
<b>Library Board of Trustees</b>	Citizens are appointed to 4-year terms, with a limit of two terms. Must be off one year before reappointment. Meets 2 <sup>nd</sup> Tuesday in January, March, May, July, September and November at 5:00 p.m. in the Library.	This board serves as a link between the library and community. This board has both legal and practical responsibilities such as, selecting a library director, developing and proposing a budget for adoption by the Board of Supervisors and developing and adopting policy governing the operation of the library.	None	Bylaws govern this Board.
<b>Planning Commission</b>	Citizens are appointed to 4-year terms; meets 3 <sup>rd</sup> Tuesday each month at 7:00 p.m. in the Historic Courthouse.	The Mathews County Planning Commission is a seven (7) member board which reviews land use issues as it relates to community growth and development. This board makes recommendations to the Board of Supervisors on zoning and subdivision policies and land development requests including rezoning and conditional use permitting. This board also conducts a comprehensive review of and makes recommendation to the Board of Supervisors on the County's Capital Improvement Program and Comprehensive Plan.	Board policy of July 24, 2001	Bylaws govern this Board. In addition, see Section 15.2-2212 of the Code of Virginia and Chapter 175, Article 18 of the Code of Mathews for more information.

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<p><b>Social Services Board</b></p>	<p>Citizens are appointed to 4-year terms; limit two consecutive terms. Must be off four years before reappointment; meets 3<sup>rd</sup> Wednesday of each month at 5:00 p.m. in the Social Services Conference room.</p>	<p>This board is an administrative board which is responsible for making local agency policy decisions, setting standards and revising them as needed. This board is responsible for administering the provisions of Title 63.2 Welfare (Social Services) of the Code of Virginia, 1950 as amended. This board works with the local director to prepare and submit an annual budget request to the Board of Supervisors and are responsible to and representative of the community. The board directs the activities of the director and also assists the director with program and personnel issues. Board members are subject to all confidentiality guidelines relevant to social services policies and regulations.</p>	<p>Each member \$50 per month, regardless of attendance at meetings.</p>	<p>A handbook governs this Board.</p>
<p><b>Wetlands Zoning Board</b></p>	<p>Per Section 28.2-1303, of the Code of Virginia, 1950, as amended, citizens are appointed to 5-year terms; meets 1st Wednesday each month at 7:00 p.m. in the Historic Courthouse.</p>	<p>Per Section 28.2-1303, This board reviews requests for permits for the use, alteration or development of tidal wetlands, and enforces the regulations of the Mathews County Wetlands Ordinance. The boards jurisdiction concerns non-vegetated tidal wetlands between mean low water and mean high water, and vegetated tidal wetlands from mean low water to an elevation one and one-half times the mean tide range.</p>	<p>Board policy of July 24, 2001</p>	<p>Bylaws do not exist for this Board. See Section 28.2-1303, of the Code of Virginia and Chapter 166 of the Code of Mathews for more information.</p>