



Mathews County, VA Building Department (804) 725-7171

Owner's Affidavit

I (name): _____

Address: _____

Date: _____

Affirm that I am the owner of the above property/building and that I have applied for a building permit. I also affirm that I am not subject to licensing as a contractor. I am also aware I will be fully responsible to ensure that any work is performed to and in accordance with the Virginia Uniform Statewide Building Code (USBC).

Signature: _____

County/City/Town of: _____

The foregoing instrument was acknowledged before me this _____

Day of _____, 20____.

(Name of person seeking acknowledgment)

Notary Public

My commission expired: _____

§ 54.1-1111. Prerequisites to obtaining business license; building, etc., permit.

A. Any person applying to the building inspector or any other authority of a county, city, or town in this Commonwealth, charged with the duty of issuing building or other permits for the construction of any building, highway, sewer, or structure, or any removal, grading or improvement shall furnish prior to the issuance of the permit, either (i) satisfactory proof to such inspector or authority that he is duly licensed or certified under the terms of this chapter to carry out or superintend the same, or (ii) file a written statement, supported by an affidavit, that he is not subject to licensure or certification as a contractor or subcontractor pursuant to this chapter. The applicant shall also furnish satisfactory proof that the taxes or license fees required by any county, city, or town have been paid so as to be qualified to bid upon or contract for the work for which the permit has been applied.

Note: it is a violation of the Code of Virginia (Title 54.1 chapter 11) to act as a contractor without a license or to accept bids from an unlicensed contractor. If anyone other than the individual named above, performs work which exceeds \$1,000.00 (any value if work involves trade work), a license is required. The individual named above shall be responsible for all work performed under this permit.